Unit 2/305: Develop professional relationships with children and young people

**Worksheet 1: Confidentiality policy**

**PLTS-**

**IE 1 - identify questions to answer and problems to resolve**

**IE 2 - plan and carry out research, appreciating the consequences of decisions**

**IE 4 - analyse and evaluate information, judging its relevance and value**

**TW 1 - collaborate with others to work towards common goals**

**Unit 2/305: Learning outcome 5 Assessment criteria 5.1**

**Unit 6/302: Learning outcome 5 Assessment criteria 5.2**

Instruction: Read school confidentiality policy and pick out key factors that you need to consider in your role as teaching assistant to help maintain confidentiality and sharing of information on a need-to-know basis.

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| **Assessment Criteria** | **Policy** | **Considerations in my**  **practice** | **Responsibilities and legal implications** |
| **Unit 305**  **Learning outcome** **5**  **5.1**  **Unit 302**  **Learning outcome**  **5.2** | **Confidentiality**  **Sharing information**  **Data Protection** |  |  |